

Windows Vista: Advanced

1 day

Description

This ILT Series course builds on the skills and concepts taught in Windows Vista: Basic. Students will learn how to scan for spyware, manage user accounts, change file attributes, and create a complete PC backup. They will also learn how to manage the print queue, enable file sharing, use Windows Meeting Space, and publish a calendar.

Designated as Approved Courseware for the Microsoft Certified Application Specialist program, this course will help students prepare for the Windows Vista exam (77-600). For comprehensive certification training, students should complete Windows Vista: Basic and Advanced.

Prerequisites

- *Windows Vista: Basic*

Course Outline

Unit 1: Computer management

Topic A: Customization
Topic B: Performance

Unit 7: Collaboration

Topic A: Presentations
Topic B: Windows Meeting Space

Unit 2: Security

Topic A: User accounts
Topic B: Windows Firewall
Topic C: Automatic Updates
Topic D: Malware
Topic E: Internet Explorer

Unit 3: Files and folders

Topic A: Folders
Topic B: Files
Topic C: Sharing
Topic D: File protection

Unit 4: Software

Topic A: Programs
Topic B: Operating system troubleshooting

Unit 5: Devices

Topic A: Devices and drivers
Topic B: Hard disks
Topic C: Printers

Unit 6: Mobile computing

Topic A: Power settings
Topic B: Networking
Topic C: Offline files
Topic D: Remote Assistance and Remote Desktop